

# **ARMY INSTITUTE OF EDUCATION**

(NAAC Accredited & ISO certified Institute affiliated to GGSIP University)  
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## **AGENDA FOR IQAC – I**

Welcome to members of IQAC.

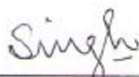
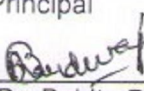

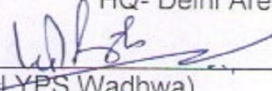
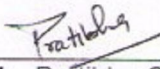
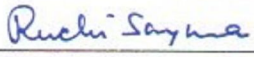

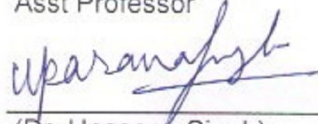

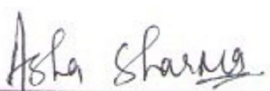

1. Discn on NAAC Report.
2. Discn on Course Delivery Plan for the next semester
3. Discn on Admission for the Session 2016-18
4. School Internship Program for Semester III
5. Dissemination of information
6. Contribution of faculty in Research & Publication.
7. Discn on planning to strengthen linkages.
8. Appointment of New Faculty
9. Any other points suggested by the members

## **MINUTES OF THE MEETING HELD ON 25 May 2016**

1. The coordinator, IQAC welcomed all the members for the first IQAC meet. Following recommendations, for quality enhancement were made by the NAAC Peer Team.
  - a) The institution should recruit faculty as per NCTE regulations 2014.
  - b) The institution should apply for new teacher education programmes so as to attain the status of composite institution.
  - c) Facilitates should be developed for differently abled faculty and students.
  - d) The focus on minor and major research projects.
  - e) Formal IQAC, Alumni and consultancy services should be augmented.
  - f) Long term faculty development programmes should be planned and executed.
  - g) Research culture be promoted by providing financial assistance, extra ordinary leave and up gradations under career advancement scheme.
  - h) Teaching and non-teaching staff ratio be logically and rationally streamlined.
  - j) Extension services should be strengthened.
  - k) Faculty exchange programme be intimated through collaborations/MOUs.
2. **Discn on Course Delivery Plan for the Next Semester-** All respective faculty members were asked to prepare course delivery plan for the upcoming semesters of B Ed. programme keeping in mind the following points:
  - a) Prepare unit plan based on clearly defined objectives and learning outcomes.

- b) More focus on practical aspects of teaching learning.
- c) Students will be given time slot to practice on smart board.
- d) Special classes will be run to develop soft skills and to teach French language.

3. **Discn on Admission for the Session 2016-18-** Status of admission, for the students of session 2016-18, was discussed. Total 54 students appeared in the first counselling held on 20 & 21 May 2016 for the session 2016-18.
4. **School Internship Program Semester III** - It was decided that 10-12 schools will be selected for School Internship Program for third semester students. They will practice ten microteaching skills and present five simulated lessons in each subject before going for School Internship Programme.
5. **Dissemination of Information** - A total of 06 clubs and 04 houses will be formed where in students will lead role to accomplish the tasks assigned in the respective clubs and houses. Activity calendar will be uploaded on the website.
6. **Contributions of Faculty in Research & Publication-** Faculty members were given appreciation letter for publication of articles. They were motivated to participate in seminars, workshops etc.
7. **Discn on Planning to Strengthen Linkages-** A workshop on "Leadership in the Classroom" will be organised in the month of July in collaboration with Scholars International Group, Dubai. Ms Suzzane Rodricks will be the resource person.
8. **Appointment of New Faculty-** Eight new faculty members for sports, visual arts, performing arts, teaching of science & foundation courses have been selected and will join in the month of Jul 2016.
9. **Misc. Points-**  
Principal and five faculty members got approval letter from the affiliating University, Guru Gobind Singh Indraprastha University.

1. Chairperson –  
  
\_\_\_\_\_  
(Dr. Saksham Singh)  
Principal
2. Coordinator-  
  
\_\_\_\_\_  
(Dr. Babita Bhardwaj)  
Asst Professor
3. Member-  
  
\_\_\_\_\_  
(Col J P Singh, Addl Dir (AWES))  
HQ- Delhi Area
4. Member-  
  
\_\_\_\_\_  
(Col YPS Wadhwa)  
Registrar, AIE
5. Member-  
  
\_\_\_\_\_  
(Ms. Pratikha Garg)  
Academic In-charge, Batch 15
6. Member-  
  
\_\_\_\_\_  
(Ms. Ruchi Saxena)  
Academic In-charge, Batch 16
7. Member-  
  
\_\_\_\_\_  
(Dr S.K. Panda)  
Asst Professor
8. Member -  
  
\_\_\_\_\_  
(Dr. Upasana Singh)  
Director, Human Touch Foundation
9. Member-  
  
\_\_\_\_\_  
School Principal
10. Member-  
  
\_\_\_\_\_  
(Ms. Asha Sharma)  
AIE Alumni
11. Member  
  
\_\_\_\_\_  
(Ms Tripti Dash)  
AIE Student Representative (Batch 15)

