

**IMPORTANT INSTRUCTIONS FOR ADMISSION IN ARMY INSTITUTE OF
EDUCATION GREATER NOIDA
ACADEMIC SESSION 2021-22**

Programme of Study

Army Institute of Education, Greater NOIDA offers a residential full time professional pre-service teacher education programme of the duration of two academic years leading to Bachelor of Education (B.Ed.) degree affiliated to Guru Gobind Singh Indraprastha University (GGSIPU), New Delhi and recognized by the National Council for Teacher Education (NCTE). In the year 2019, the Institute has been granted approval by Rehabilitation Council of India (RCI) to introduce two year B.Ed. Special Education (Learning Disability) programme affiliated to Guru Gobind Singh Indraprastha University (GGSIPU), New Delhi. The B.Ed. Special Education (Learning Disability) programme has commenced from academic session 2020-21 onwards.

Seats

The Institute has 100 seats for the B.Ed. programme and 30 seats for B.Ed. Special Education (Learning Disability) programme every year. Please refer Chapter 13, Section 13.2.10 (page 20) and Section 13.2.31 (page 32) of GGSIPU Admission Brochure (PART D) for academic session 2021-2022.

Seats will be allocated to the aspiring wards, wives and widows of the serving / retired Army personnel from across the country on the basis of their merit in the **Common Entrance Test (CET)** conducted by Guru Gobind Singh Indraprastha University (GGSIPU), New Delhi.

Common Entrance Test (CET)

Visit university website (<http://www.ipu.ac.in>)

Only CET qualified applicants shall be considered for admission, through the University counselling, subject to fulfilment of eligibility and admission criteria

CET Code for B.Ed. Programme: BED122

CET Code for B.Ed. Special Education Programme: BEDSPL159

The prospective students are requested to refer to GGSIPU website for all details.

Application Form

1. Before commencing to fill application form candidates are advised to read carefully the Admission Brochure for Academic Session 2020-2021 available at <http://www.ipu.ac.in>.
2. All the candidates shall submit application forms only through **online mode** for all Common Entrance Tests CET (Admission Codes) 2021-2022.
3. The application form is available at the University website

<http://www.ipu.ac.in>

4. The application form along with the **Common Entrance Test Fee of Rs.1200/-** excluding processing charges and taxes, as applicable, shall be available from **08 June 2021, onwards.**
5. **Last date for online application for B.Ed. & B.Ed. Special Education programme is 15 July 2021** on University website <http://www.ipu.ac.in>.
6. **Candidates can apply for both programmes by filling separate application forms online**, available at <http://www.ipu.ac.in>.
7. The Application fee, the processing charges and taxes shall not be refundable under any circumstances.
8. Refer to Chapter 4 on Information regarding Application Form Fee and Common Entrance Test in GGSIPU Admission Brochure, PART A for Academic Session 2021-2022.

Important Dates/Time

The application form for **B.Ed. programme (CET CODE BED122)** and **B.Ed. Special Education programme (CET CODE BEDSPL159)** shall be available on the university website <http://www.ipu.ac.in> from **08 June 2021**.

CET Code	Programme	Last Date of Application	CET Date (Tentative) CBT Mode	CET Time (Tentative Schedule) CBT Mode	Date of Declaration of Result
122	Bachelor of Education (B.Ed.)	15 July 2021	To Notified by University	I Shift: 0800 hrs- 1030 hrs II Shift: 1230 hrs- 1500 hrs III Shift: 1700 hrs- 1930 hrs	To Notified by University
159	Bachelor of Education (Special Education) B.Ed. Spl. Ed.	15 July 2021	To Notified by University	I Shift: 0800 hrs- 1030 hrs II Shift: 1230 hrs- 1500 hrs III Shift: 1700 hrs- 1930 hrs	To Notified by University

Note:

1. The applications should be submitted on or before the last date.

Important Instructions (Extracted from Section 2.0, Part A of GGSIPU Admission Brochure 201-22)

1. The term —University, in the admission brochure shall mean the Guru Gobind Singh Indraprastha University.

2. The application forms shall be available in the online mode only from the University Website: <http://www.ipu.ac.in>
3. The last for submission of application may be extended for any programme(s).
4. It is the responsibility of the candidates to ascertain whether he/she possess the requisite eligibility and qualifications for admission. Applying for a particular CET, appearing for the written examination and qualifying the same does not necessarily mean acceptance of eligibility (Chapter 2). Every applicant for a particular CET must satisfy the eligibility criterion as specified in this brochure (or its amendments /corrections).
5. The applicants are advised that since the form filling as well as admit cards shall be made available through the online mode only, they must keep the details of their login id and the password secure and safe.
6. Applicants should be careful in choosing the CET Code that they apply for, as no change would be permissible after the application has been submitted.
7. The language of the CET shall be English unless otherwise specified.
8. From the merit of a specific CET Code, admissions are in general made to a specific set of programmes of studies subject to fulfillment of eligibility condition. **The GGSIPU Admission Brochure illustrates the list of programmes to which admissions were made in the Academic Session 2020-21.** The University may add or remove programmes of studies from any or all CET Codes.
9. **A Separate Application Form has to be filled-in for each programme (s) having distinct CET Code.**
10. No separate intimation will be sent to the candidates regarding declaration of results and commencement of counselling/ admission. Result will be declared on University Website (<http://www.ipu.ac.in>). Detailed schedule of first counselling/admissions will be notified prior to commencement of respective counselling, on the University Website <http://www.ipu.ac.in>.
11. The University will declare and display the ranks of only those candidates who are declared as qualified in the CET-2021. **The admissions will be made only out of these qualified and eligible candidates strictly in order of merit.** The candidates will be called for counselling for admission depending upon the number of seats available in each programme. The admissions will be made only out of these qualified and eligible candidates strictly in order of merit. The rank of candidates who do not qualify in CET-2021 will not be declared and shall not be eligible for admission.
12. Applicants should retain **a printout of the CET application form as proof** of application.
13. **In all communications** regarding submission of application or otherwise related to admissions, the **copy of the application form must be submitted** as otherwise the communication would be deemed incomplete and no processing would be performed on the communication, without any notice to the applicant.

14. **There will be no rounding-off of the percentage of marks of qualifying examination** while deciding the basic eligibility of any candidate for admission e.g. if a candidate obtained 49.99% marks in his/her qualifying examination, then it will not be rounded-off to 50%.

15. If a candidate clears the qualifying examinations in a particular year (A), and in the subsequent year (B) appears in the improvement examinations, then in the year B or later, if the candidate applies on the basis of the qualifying examination, the best marks obtained in the two result of the examination held in the year A or B, for a specific subject, shall be used for calculation / verification of eligibility for all papers for which result was declared by the examining body of the qualifying examinations.

16. For ascertaining the eligibility conditions, combination of marksheets, shall be allowed, only and only if the marksheets are from the same Board. If any particular candidate changes the Board e.g. CBSE to NIOS, an appropriate proof of accepting the marks of earlier Board shall be required, by the new Board. Thus, such candidate shall supply the one complete marksheet making him eligible.

17. **The list of documents** required shall be informed through the detailed counselling schedule as notified on the University website <http://www.ipu.ac.in>.

18. The **candidates are advised to check their status** with the help of the **login id and password**.

19. **Write the complete e-mail address and phone number in the application form carefully.** Please note that this e-mail address and phone number may be used by the University for future communications. Not providing of information may lead to non-communication for which the candidate will be responsible.

20. **No admitted student pursuing a programme of study from the Guru Gobind Singh Indraprastha University is allowed to pursue any other (2nd or more) degree / diploma programme of study from any University including GGSIPU at any given moment of time.** If at any stage it is found that an admitted student has registered for more than one programme of study in GGSIPU or any other University, simultaneously then the admission of such a candidate shall be cancelled from all programmes of studies of GGSIPU.

21. **Only filling the application for admission (Common Entrance Test) shall not, ipso facto, entitle a candidate to get admission to a programme.**

22. Only qualifying the Common Entrance Test shall not, *ipso facto*, entitle a candidate to get admission to a programme.

23. It will also be the **sole responsibility of the candidates** themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission.

24. All admitted students and their parents/guardian shall have to give an affidavit / undertaking for not indulging in any Ragging during the tenure of the student in the University.

25. For formats of self-declaration / affidavits / undertakings required at the time of admissions, all candidates are advised to see PART – E of the GGSIPU Admission Brochure 2021-22.

26. All admissions in the University shall be provisional till regularized by the University.

27. The candidate will have to submit the final result of qualifying degree proving his/her eligibility on or before **31 October 2021** to Principal AIE. The candidate shall give an undertaking as given Appendix 5 of Part E. The provisional admission will automatically stand cancelled if the candidates fails to submit result in time i.e. 31 October 2021.

28. Result Awaited candidates may please see the provisions contained in the clause 3.5 of Part A.

29. The Academic Session of the University shall commence from 01 September, 2021.

30. The last date of admissions shall be informed by the University.

Eligibility Criteria and Admission Criteria

a. B.Ed. Programme Educational Qualifications.

Candidates with at least 50% (fifty per cent) marks either in the Bachelor's Degree and/or in the Masters degree in Sciences/ Social Sciences/ Humanities, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55 % (fifty-five per cent) marks or any other qualification equivalent thereto, are eligible for admission to the programme. The University shall follow NCTE guidelines/ regulations for the B.Ed. programmes for admissions and implementation.

Admission shall be on the basis of the merit of the written test /CET.

The College strictly adheres to the norms of GGSIPU New Delhi for Admission Criteria & Course Content.

b. B.Ed. Special Education Programme Educational Qualifications.

Candidates with at least 50% (fifty per cent) marks either in the Bachelor's Degree and/or in the Masters degree in Sciences/ Social Sciences/ Humanities, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55 % (fifty-five per cent) marks or any other qualification equivalent thereto, are eligible for admission to the programme. The University shall follow Rehabilitation Council of India (RCI) guidelines/ regulations for the Spl. Education programmes for admissions and implementation.

Admission shall be on the basis of the merit of the written test /CET.

The College strictly adheres to the norms of GGSIPU New Delhi for Admission Criteria & Course Content.

Note:

As per GGSIPU norms, Widows, Wards and Wives of Serving/ Ex Servicemen Army Personnel will be allowed 5% relaxation of marks in the minimum eligibility requirement or as specified by the statutory body governing the programme of study.

Relaxation as mentioned above and elsewhere in University Admission Brochure, will be granted to only those candidates, who are able to produce necessary relevant supporting documents as per the Admission Brochure before the Admission Officer present at the Venue of the Document Verification / Counselling /Admission. Therefore, for seeking those relaxations, necessary documents must be obtained in advance by all candidates from the Competent Authority as prescribed. (Refer Appendix 15 A/B/C: Certificate for “Army Category admissions in AIE” in GGSIPU Admission Brochure (PART E) Academic Session 2021-2022.

c. Age Limit.

As on 01.08.2021 candidate should not be beyond 35 years of age as per GGSIPU New Delhi Admission norms (Refer GGSIPU Admission Brochure for Academic Session 2021-22).

d. Age Relaxation.

Candidates desirous of applying for age relaxation as per norms above should apply in writing to Joint Registrar (Admissions), Guru Gobind Singh Indraprastha University, Sector 16C, Dwarka, New Delhi 110078. The upper age limit maybe relaxed upto a maximum of five years in exceptional cases by the Admission Officer (designated) of the concerned programme if he/she is satisfied with the merit of the case. Candidates exceeding the upper age limit upto five years may provisionally apply/appear in the CET. However, they would be required to submit to the satisfaction of the Admission Officer an explanation regarding the gap period. The application should be submitted along with supporting documents (if any). Any age relaxation beyond this shall be given by the Registrar of the University.

e. Responsibility for Ensuring Eligibility.

It is the responsibility of the candidates to ascertain whether he/she possess the requisite eligibility and qualifications for admission. Appearing for the written examination does not necessarily mean acceptance of eligibility.

Physical Fitness

1. The applicant must be in good mental and physical health and should be free from any physical / mental defect which is likely to interfere with his/her studies including active outdoor duties required of a professional.
2. Accordingly, all the students shall be required to submit a Medical Certificate indicating fitness from a Doctor with valid registration under the Medical Council of India Act, at the time of admissions / counselling (refer Appendix 6 of University Admission Brochure (PART E) for Academic Session 2021-2022.

Syllabus for B.Ed. CET CODE 122

- i. Language Proficiency- 25%
- ii. Mental Ability and Reasoning - 25%
- iii. General Awareness – 25%
- iv. Aptitude for Teaching – 25%
- v. The Question Paper shall be set both in English and Hindi Language
(Except the English Comprehension Section which shall only be in English).

Syllabus for B.Ed. Special Education CET CODE 159

- i. Language Proficiency- 25%
- ii. Mental Ability and Reasoning - 25%
- iii. General Awareness – 25%
- iv. Aptitude for Teaching – 25%
- v. The Question Paper shall be set both in English and Hindi Language
(Except the English Comprehension Section which shall only be in English).

NOTE: Level of questions asked shall be as per the level of qualifying examinations for entry to the programme of study or as specified.

General Guidelines for Common Entrance Examinations (CET)

1. Computer Based Test (CBT Mode) will be conducted for CET.
2. The test centers for the Common Entrance Tests conducted by the University are Delhi NCR, Chandigarh, Chennai, Guwahati, Jaipur, Lucknow, Mumbai, Navi Mumbai (please refer GGSIPU Admission Brochure 2021-22).
3. There may be negative marking for every incorrect answer. Incorrect answers will include 'Wrong answers' as well as "those which contain more than one answer to the question." For each incorrect answer 1 mark will be deducted. The negative marking scheme of examination for a particular CET shall be specified.
4. Examination Centre once allotted by the University will not be changed and no request in this regard will be entertained under any circumstances. In case the first and second option for centre are not invoked or due to any other reason, then the candidate will be allocated Delhi Centre.

Scheme of Test (CET)

1. The test paper will contain 100 objective-type questions in all for all CETs. Each question will be provided with four alternative answers marked as (1), (2), (3) and (4).
2. Each multiple choice question shall carry four marks. There will be negative marking for incorrect answer. One mark will be deducted for each incorrect answer.
3. The Online Examination will be of 150 minutes.

4. The medium test shall be in English and Hindi.
5. For those who are unable to appear in the test on the scheduled date for any reason, retest will not be held by the University under any circumstances. No refund of fee is permissible.

Guidelines/Instructions for Reporting for the CET

1. After registration for CETs, the **E-Admit Cards** will be made available on GGSIPU website: <http://www.ipu.ac.in> for downloading and printing by candidates. In case the E-Admit card is without photograph, you are advised to bring 02 recent passport size photographs at the examination center along with photo Identification proof for pasting in attendance sheet/admit card by the Invigilator.

2. The candidate must bring print out of the E-Admit Card to the allocated examination center on the Date and Time mentioned along with at least **one valid ORIGINAL PHOTO IDENTIFICATION CARD** viz. Voter Identity Card, Driving License, PAN Card, Passport, Aadhaar Card, Employer ID(Government) issued by Government Authorities. (NO COLOUR PHOTOCOPY / SCANNEDCOPY / SOFT COPY OF THE IDENTITY CARD SHALL BE ACCEPTED UNDER ANYCIRCUMSTANCES). No candidate will be allowed entry without valid E-Admit Card and Photo Identification Card (in original). Please retain this E-Admit Card carefully for future records

3. The questions will be in English and Hindi.

4. For rough work, candidates should bring at least two pens.

5. NO REQUESTS FOR CHANGE IN EXAMINATION DATE/SESSION/CENTRE/VENUE WILL BE CONSIDERED UNDER ANY CIRCUMSTANCES BY THE UNIVERSITY.

6. The candidate is required to reach/report at examination center as per reporting time given in the admit card.

7. The Online Examination will be of 150 Minutes and shall consist of Objective Type 100 Questions with 4 Multiple Choice Responses (Answers) out of which candidate has to choose one correct.

8. Candidates are advised to reach their allotted examination center on or before reporting time as mentioned in E-Admit Card so that entry formalities i.e. Biometric and frisking can be done prior to allotment of computer nodes for appearing in examination. The entry gates of examination center will be closed before half an hour before commencement of Computer Based Test. **NO LATE COMING IS ALLOWED UNDER ANY CIRCUMSTANCES.**

9. The candidate should bring print out of E-Admit Card, Identity Proof (in original), 2 recent color passport size photographs to the Examination Centre. In case of post marriage change in name, the candidate must bring the original

matriculation certificate along with marriage registration certificate / other documentary proof (in original) to establish the Identity after marriage.

10. Frisking will be done at entry gates and during examination. **Candidates are strictly advised not to bring any electronic devices viz., mobile or cellular phones, electronic gadgets, earphones or microphones, all type of watches, electronic or non-electronic communication devices, hand bags, purse, calculator, log tables/pager, digital diary, book/notes, pen and any type of metallic items etc. which are strictly prohibited in the examination center.** If any candidate is found in possession of any of these devices/documents, his/her candidature is liable to be disqualified. Candidates are also advised not to bring any valuable costly items to the examination center as arrangement of safe keeping of the same cannot be assured and exam center will not be responsible for safe custody, loss or theft.

11. **Once the Biometric Attendance Registration and Capturing of Photograph are done at Registration Desk, the Candidate should proceed to the allocated computer node and should not leave the Examination Hall/Room till the Computer Based Test is over.** After the computer-based test is over, the candidates should appear for bio-metric re-verification before leaving the computer lab. The candidate should ensure that biometric image and photograph are captured properly during biometric verification as your bio-metrics captured during CBT may be verified during the remaining stages of selection process.

12. **The User ID and Password for the Computer Based Test (CBT) will be provided to the Candidate 10 minutes before the commencement of examination at their respective computer terminal.** The Candidate will be required to enter Login ID and Password which will be provided at examination center to appear for Computer Based Test. Please ensure that your name, photograph appearing on the computer screen are correct after Login.

13. The candidate should **retain the E–Admit Card carefully for future records.**

14. **The candidates as per government guidelines who has disability of 40% or more may opt for his or her own scribe for marking responses (answers) on their behalf, if so desired, provided that they produce original medical certificate issued by competent medical authority regarding such disability at the time of entry to the examination center.** All the candidates with disabilities will be allowed —compensatory time of 50 minutes (over and above the normal duration of examination i.e., 2:30 Hrs.). A scribe declaration form will be provided on the GGSIPU website, which is to be downloaded, filled and brought along with admit card on the day of examination.

15. No travelling expenses will be admissible for appearing in Computer Based Test.

16. Please refer to Online Examination Instructions, Expected Behaviour and Discipline during the Test and Instructions for CET in Chapter 4 (page 71-82) of University Admission Brochure PART A for academic session 2021-2022.

CET Admit Card

To be notified by CET Cell, GGSIPU.

Reservation Policy

Please refer Chapter 6 of University Admission Brochure PART A for academic session 2021-2022.

Online Counseling Procedure for B.Ed./B.Ed. Spl.Edn Programme and Subsequent Admission

1. **Online counseling will be done by University** for B.Ed. programme.
2. The detailed instructions about the online counselling, User Manual, FAQs shall be available on the University website <http://www.ipu.ac.in> & www.ipuadmissions.nic.in. **Candidates are advised to go through the details thoroughly at these sites before registration.** This information shall be available before the start of the online counselling. Aspirants / candidates should keep seeing the University website(s) in this regard.
3. Please read Chapter 10 (page 114-121) on Online Counseling Procedure in the University Admission Brochure PART A for academic session 2021-2022.

Fee Refund Policy

Please refer Chapter 12 of University Admission Brochure PART C for academic session 2021-2022.

Details Of Various Specimen Forms As Appendices

Please refer University Admission Brochure PART E for academic session 2021-2022.

For any queries and further details, please contact

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