





ARMY INSTITUTE OF EDUCATION
Greater NOIDA
(Affiliated to GGSIPU, New Delhi)
NAAC 'A' Graded, NCTE Recognized, RCI Registered and ISO 9001:2015 Certified
Institute

MINUTES OF 32nd IOAC MEETING (XXXII)

05 Nov 2024

1. IQAC meeting was held in hybrid mode on 05 Nov 2024. The meeting was chaired by Dr Abhilasha Gautam, Principal AIE and attended by all IQAC members. The meeting commenced at 1130 hrs and was adjourned by 1430 hrs.
2. Action Taken Report on Previous Meeting: Action Taken on the 31st Meeting (XXXI) held on 31 Jul 2024 is as under:

S. No	Agenda Points of Previous Meeting	Action Taken	Outcome
1.	Admissions 2024	To enhance the admissions in the Institute following points were agreed upon by the staff: a. Conduction of classes in FDRC, Shankar Vihar for aspirants who are unable to attend physical classes at the Institute. b. Live classes to be undertaken for distantly placed students. c. Orientation and sensitization for ITEP will be undertaken for class XI & XII from in APSs all over the country. d. Routine & regular publicity through social media.	<ul style="list-style-type: none">• Core Team is prepared to undertake the classes at FDRC.• For publicity small videos, reels, pictures from various activities undertaken are posted regularly.• Final admission status for session 2024-25- B.Ed.- 41 B.Ed.Spl Ed (LD) - 06
2.	Commencement of Session 2024-25	Session 2024-25 commenced as per GGSIPU Academic Calendar.	<ul style="list-style-type: none">• Seven Day Orientation Programme was held from 01-08 Aug 2024. Regular classes commenced thereafter
3.	Academic Calendar 2024-25	Dr Yogesh Kumar, Batch Coordinator-2024-26, Dr Azkia Khan, Batch Coordinator 2023-25, Ms Komal Choudhary, Batch Coordinator, B.Ed Spl ED 2023-25 gave the updates on the academic planning. 	Keeping in mind the University Academic Calendar, following events are planned: <ul style="list-style-type: none">• SIP- 05 Aug-12 Nov 2024• PSE I - 17-28 Sep 2024• Annual Sports Meet- 03-05 Oct 2024• University Sports Meet- 23-25 Oct 2024• Internal Examination (Batch 2024-26)- 04-09 Nov 2024


			<ul style="list-style-type: none"> • Internal Examination (Batch 2023-25) • Education Conclave- 12 Dec 2024 • Orientation Sem IV- 16 Dec 2024
4.	School Internship Programme (SIP) for Batch 2023-25	Micro-Teaching, Simulated Teaching and Discussion Plans for Batch 2023-25 are being undertaken from 15 Jul 2024. Students reported to the Institute physically on 22 Jul 2024. Dr Azkia Khan, Batch Coordinator gave updates on the progress of the preparations.	SIP commenced from 05 Aug 2024. Around 50% students have opted for Internship in APSs in their hometown, whereas remaining 50% are being attached in 4 schools of Greater Noida under mentorship of faculty supervisors.
5.	NAAC Sponsored National Seminar	Dr Yogesh Kumar, Convener, gave his vision for undertaking NAAC sponsored National Seminar in the session 2024-25. Dr Gautam directed to apply for the same in NAAC well on time for timely conduct of the event.	IQAC of AIE organized National Seminar on the theme’ “ Different Childhood Glimpses in India: Empowering Childhood for Viksit Bharat @ 2047 ’ on 23 Oct 2024. Total Participants- 304 Paper Presenters- 207 Due to multiple responsibilities of Batch Coordinator, NSS I/C, ongoing Sports Meet etc on Mr Yogesh Kumar and to avoid being burdensome for him, Dr Azkia Khan and Ms Komal Choudhary were appointed as the Convener and Co-convener.
6.	Panel Discussion-03 Aug 2024	Ms Kriti Guleria, Convener of the panel discussion, gave the progress report of the preparations for the upcoming Panel Discussion on 03 Aug 2024. Dr Gautam gave constructive suggestions like for wider publicity the event can go live on Youtube. Remaining preparations were reviewed and suggestions given.	IQAC & R&D Cell of AIE organized Panel Discussion on the topic ‘Equipping Educators for the Future’ on 03 Aug 2024. Dr. Niradhar Dey , Associate Professor, School of Education, Indira Gandhi National Open University (IGNOU). Dr Pratibha Garg , Addl Director, AWES, Western Command, Chandimandir. and Dr Anusuya K Yadav , Assistant Professor, AIRS, Amity University, Noida were the Resource Persons.
7.	Sports Meet	Dr Yogesh Kumar, Convener and Ms Kriti Guleria, Co-Convener, gave updates on the progress of the preparations of Annual Sports Meet. 	Annual Sports Meet for Session 2024-25 was held from 03-05 Oct 2024. Dr Manpreet Kaur Kang , Director, Directorate of Students Welfare, GGSIPU, New Delhi was invited as the Guest of Honour on 05 Oct 2024
8.	Placement Policy	Dr Jyoti Tiwari, Placement Incharge put forward her point that keeping in view the issues created by placed	Changes in the Placement Policy is under scrutiny. The draft will be sent to the HQ in the coming week.

		students, the House agreed on making changes in the Placement Policy which says the placed students must abide by the rules & regulations of the schools they are placed in. In case of any behavioral issue disciplinary/ legal action will be borne by the student and AIE will not be responsible for the same.	
9.	Filing of the Document	Filing and documentation to be timely done by the concerned staff.	Each Committee/ Cell file will carry the number, that is being provided by the office, it will remain same every year.
10	Undertaking OST Coaching	Faculty agreed upon undertaking the coaching of OST for PRT level for teachers of APS. Modality will be decided after approval keeping in consideration availability of teachers and time factor.	Principal held the teleconversation with the Chairman, where he suggested to analyse the felt need of these classes and the number of OST aspirants willing to take coaching with AIE. Letter has been sent to AWES HQ on 04 Nov 2024 for the required data.
11	Any other point by permission of the Chair	Distribution of Courses, Clubs, Committees, other responsibilities for the session 2024-25 was undertaken after due deliberation with the staff. Dr Gautam gave the suggestion of each faculty to undertake one Webinar (with internal resources) and one Guest Lecture (from our industry) in each Academic Year. Dr Gautam reiterated to strengthen the mentor mentee by involving mentees in various activities.	Students are divided into various Courses, Clubs, Committees, other responsibilities according to their choices for the session 2024-25. Various Guest Lectures and sessions are timely organized.



AGENDA OF 32nd IQAC MEETING (XXXII)
05 Nov 2024

The following agenda points for 32nd Meeting were discussed upon and decisions were taken:

S.No	Agenda Points	Resolutions
1	Internal & University Examination	<p>Dr Yogesh Kumar, Batch Coordinator-2024-26, Dr Azkia Khan, Batch Coordinator 2023-25, Ms Saloni Arora, Batch Coordinator, B.Ed Spl ED 2024-26 shared the dates of University Examination. DATESHEET was shared with all the faculty. Examination being planned as follows:</p> <p>Batch 2023-25- Internal- BED 251,253, 255 & 257- 11-16 Nov 2024 External- BED 251,253-18 & 19 Nov 2024 and BED255,257- 26 & 27 Nov 2024</p> <p>Batch 2024-26- Internal- 11 & 12 Nov 2024 External- 27 & 28 Nov 2024 Theory- 16-28 Dec 2024</p> <p>Spl Ed Batch 2024-26- External- 22 Nov 2024 Theory- 10-21 Dec 2024</p> <p>Spl Ed Batch 2023-25- External- 20-21 Nov 2024 Theory- 09-18 Dec 2024</p> <p>Dr Abhilasha Gautam, Principal, discussed the modality for fair assessment of the students. Faculty was nominated for different exam dates. Instructions were given for successful conduct of the exams.</p>
2	Kalautsav-2024	Keeping in mind the preponement of University Examinations, Dr Gautam suggested to keep the event at low profile, incorporating in the Morning Assembly. For few events inter-collegiate participation can be invited. Mr Chintan Kapoor, Convener, will work out the planning.
3	AQAR 2023-24	Ms Kriti Guleria, NAAC Coordinator, gave the updates on the process of filling of Part A of AQAR 2023-24. Dr Gautam apprised the House on distribution of various criteria, once filling of Part A is complete. Dr Gautam directed everyone to regularly visit the website of Institute, GGSIPU and NAAC for regular updates.
4	Education Conclave	Due to preponement of University Examinations, Education Conclave will be held on 31 Dec 2024. Dr Jyoti Tiwari will be the Convener. Dr Gautam suggested Dr Tiwari to float the Google Form to take the suggestions on the topic and start working on the preparations. Topic may revolve around 'Employability Skills'. TLM Exhibition will be part of the Conclave.
5	International Conference	<p>NAAC sponsored/ICSSR sponsored International Conference will be organized on Foundation Day of the Institute on 21 Feb 2025. Dr Yogesh Kumar and Dr Azkia Khan will be the Convener and Co-Convener respectively. Dr Gautam suggested the Convener to float the Google Form to take the suggestions on the topic from everyone and initiate the preparations.</p> <div style="text-align: center;">  </div>

6	Placement Activities	Dr Jyoti Tiwari, Placement Incharge, gave the updates on planning for upcoming Placement activities. Efforts are on for the changes in the Placement Policy. PDP sessions, Principal Talk, Alumni Talk sessions will be organized. Dr Gautam instructed everyone that placement is collective responsibility. Even during our classes, we should keep giving them professional tips and inputs on professional ethics. She guided that Placement Incharge is only the medium, onus should be on students and they should take the responsibility of their efforts.
7	Next Semester Academic Planning	Dr Gautam apprised everyone that further meeting will be held after University Exams for distribution of papers and other responsibilities for even Semester. As both Ms Komal Chaoudhary and Ms Saloni Arora will be on long leave, the papers in Spl Ed batches will be distributed among available faculty.
8	Any other point by permission of the Chair	<p>Dr Gautam highlighted few points and motivated the faculty on following points:</p> <ol style="list-style-type: none"> 1. More publication in reputed Journals. Treat it as an investment. Don't limit oneself to Institute's publication. By next semester each faculty must have at least 1 publication in Journal. The same will help the Institute to get better grade in NAAC and other inspections. 2. Incorporating innovative methods of teaching learning process for enabling students to gain experiential insights. Utilize the available resources for maximum student benefit. 3. AIE is introducing ITEP and Graduation from next session 2025-26. For enhancing admissions, efforts will be focused on liaison with APSs in person or via video conferencing. Core team comprising of Principal, Registrar and 2-3 Faculty will be formed to undertake the task. 4. Students of Batch 2023-25 are undertaking internship in various APSs, and incase the school is offering placement opportunities, then students may continue in schools after their examination. It will help in better placement in APSs. 5. Semester IV for Batch 2023-25 will commence from 02 Dec 2024 and for Spl Ed from 23 Dec 2024. 6. Semester Break for students is from 02-15 Jan 2025, and for Faculty is from 04-10 Jan 2025(Tentative). 7. PSE II for Batch 2024-26 will be undertaken from 20 Jan-01 Feb 2025. <p>Col RS Yadav, Addl Director, AWES complimented the Principal & staff for team work and extended his best wishes for further activities.</p>

The meeting ended with the best wishes from the Principal and motivation to the faculty for keeping up the good work and strive for excellent work for students', personal and professional growth.



Abhilasha Gautam
Dr. Abhilasha Gautam
Principal

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